

## **REQUIRED NOTICE TO FAMILIES**

### **SCHOOL INFORMATION AVAILABLE FOR NON-CUSTODIAL PARENTS**

"The Eugene School District (or substitute the name of your school) is able to provide all co-custodial or non-custodial parents a duplicate copy of all district labeled mailings. Please let the school office know if you would like the name of a co-custodial or non-custodial parent added to the student's enrollment information."

### **IMPORTANT INFORMATION FOR PARENTS AND STUDENTS HOURS OF SCHOOL SUPERVISION**

It is important for you to be aware of the hours that there is no supervision of buildings or grounds at Churchill High School . The school provides supervision only between the hours of 8AM and 4PM, and during official school events and programs that occur before and after school.

### **School to Inform Parents if Their Student Receives a Threat**

"It has always been our practice to keep parents informed if their son or daughter receives a serious threat of violence or harm at school, but it is important for you to know about a procedure we have implemented to comply with recent changes in State Law.

"Oregon law requires schools to inform parents if their son or daughter's name appears on a targeted list (i.e., a "hit list") that threatens violence or harm, or when he or she receives a threat of violence or harm from another student. We will be using the following procedure to inform you if your student either receives or makes a serious threat of violence or harm.

"If your son or daughter's name appears on a list threatening violence or harm, or if he or she receives other threats of violence or harm by another student, we will attempt to meet with you personally, or talk by telephone, within 12 hours of learning about the threat. We will tell you about the threat, who made it (if we know), and the action we are taking to respond to it. We will also send you a notice within 24 hours, stating that your son or daughter did receive a threat. Our number one priority will be to make sure that school is safe for your children.

"If your son or daughter made the threat, we will let you know that he or she made it and the action we are taking, including informing the parents of the student who received a threat that your student made. We are also required by the district's Student Rights and Responsibilities Handbook to inform the police."