

Site Council 4/3/2013

**In attendance:** Amy Adams-Schauer, Janelle Schoellhorn, Julia Campbell, Londa Rochholz, Sara Hubbe, Noah Glusman, Erin Crews, Lodi Soderholm, Scott Schirmer, Mike Sterling, Kim Finch, Justine Enes, Amy Duncan

**Parent concerns (conveyed by Janelle):** Would be helpful if Site Council meetings were scheduled on the website. Reminder that Site Council meetings are listed on the calendar. Perhaps it could be easier to find – a Site Council link? Site Council minutes should also be on the website. (It is worth noting that no staff member is currently assigned to work on the website.)

**Task for Site Council rep:** Retrieve minutes from the year so they can be placed on the website. (Actually, Erin will collect them and pass them on. Thanks, Erin.)

Also, no way to contribute to EEF on website.

Concern that there might be no Award Ceremony this year, due to a cut in Betsy's hours. Parents are eager to help put this together – Churchill would welcome this assistance!

### **Accreditation visit – April 30**

The accreditation team will be focusing on 8 standards. Site Council has divided responsibility for these standards. Below are those Site Council members\* working on each Standard and a brief description of some of the items included in each.

\* Standard 7 – Julie Johnson, Debi Brooks and Keith Fjordbeck are not Site Council members

Standard 1 – (Noah and Sara) Mission, Beliefs, and Expectations

Mission Statement – in planner, Morgan's office (wall), staff handbooks, posters for tutor center, library, front office, student directory

Mission statement developed by whole staff approximately 5 years ago

Standard 2 – (Erin) Curriculum

Do we have planned course statements for every class currently taught at CHS?

Standard 3 – (Admin team) Instruction

Will be presenting observation procedures; AVID support; use of staff meetings beyond just business; STEM coach on site; technology rep teacher leadership position

Standard 4 - (Lodi and Schirmer) Assessment

Gathering student achievement data from Morgan; professional development opportunities for staff (Saphier, for example); how does the school communicate with parents; teacher collaboration, including, for example, common assessments;

Standard 5 – (Admin) Leadership and Organization

School climate, safety; written code of student conduct reviewed with students – how can we do this without Advisory, and how many times a year?

Standard 6 – (Amy) School Services

Guidance and Counseling Services available online; Crisis Response Plan – we have a new one from the district; class sizes; health resources; library services; SPED; business/community partnerships; parent volunteers

Standard 7 – (Julie Johnson, Keith Fjordbeck, Debi Brooks) Facilities and Finance

Building's fire, health, safety requirements; cleanliness; financial resources to meet educational needs of students

Standard 8 – (Justine and Mike) Culture of Continual Improvement

Development of School Improvement Plan; school's efforts at improvements