

CHS Site Council Meeting
10/19/16

Members present: Kirsten Barnett, Heather Penfold, Julia Campbell, Krista Cummings, Morgan Christensen, Sharron Ramirez-Cruz, Amy Duncan, Jenne Bender, Alejandro Garci, Erin Crews

Not present: Steve Grossberg

Chair: NA

I. Approve minutes from previous meeting: No Quorum

II. Community Connections: NA

III. Set Agenda:

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| A. Finalize Site Council (roles & responsibilities) | All |
| B. Result of PRIDE Survey | Morgan |
| C. 50th Anniversary | All |
| D. Review Mission and Vision – <i>The CHS Graduate</i> | All |
| E. Review School DATA | Morgan |
| E. Introduce SIP Plan 2016-2017 | Morgan |

IV. New Business

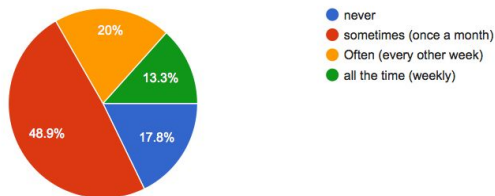
What is the best way to get information out families and outreach to the community?

Notes:

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| A. Finalize Site Council (roles & responsibilities) | All |
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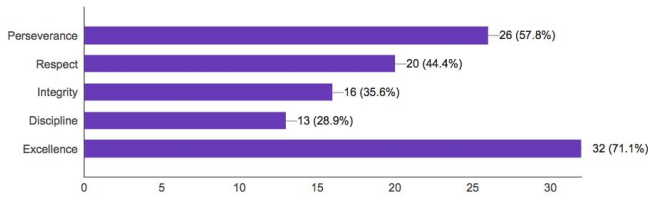
Did not have a quorum to vote

How often do you/would you use PRIDE Cards? (45 responses)

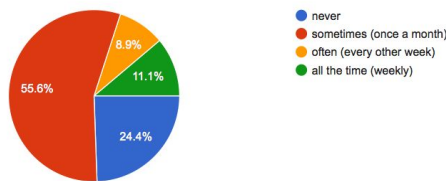


B. Result of PRIDE Survey - See results below

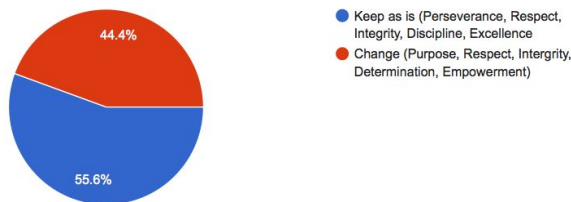
What PRIDE Card behavior(s) do you/would you typically select to reinforce student behavior? (45 responses)



Do you/would you use the comment box to give students written feedback? (45 responses)



Should CHS keep PRIDE as is or change it? (45 responses)



C. 50th Anniversary - CHS Event

What is the best way to get information out families to welcome people to CHS?

Communication	Engagement
Who Student body Parents Alumni business/sponsors Feeder schools Community members Teachers past and presents	Social Media - CHS has an opportunity use this method Who should run it? Digital Media class, would they be interested? Need official school accounts/consistency Staff leadership, student participation/run Feedback from alumni, invite Update school calendar - use website Student Showcase CHS - talents Need an event to promote Student input and help

Goal

Student Goal Three – Parent Community outreach

Target Population:

The community surrounding CHS, past graduates, current and future parents and guardians of students attending CHS.

- Greg: *Lancer Parent Association, Lancer Legacy*, which represents current parent and alumni groups
- Ame: *Student panel*, which represents “students voice” for community outreach
- Morgan: *Site Council*, which represent students, parents, classified and licensed staff.

Baseline Data:

We are starting from ground zero. Past practice indicates limited participation in LPA meetings. A Lancer Legacy organization has fund raised in the past, but no current communication or established plan for use of previously generated funds. Plans for generating baseline data includes distributing surveys to local constituents (All local community with and without students) and analyzing the data, communicating with other local high schools to identify effective past practices, meeting with district finance personnel to identify parameters and protocols for conducting large scale fundraising, and meeting with and polling staff for parent group support strategies.

Statement of SMART Goal:

By the end of the 2016-2017 academic school year we will increase the level of awareness and participation of the Churchill parent community in activities that build and support capacity for the school and activities held within for the purpose of establishing a supportive and relevant Alumni Group. As an administrative team, we will engage all stakeholders.

The following activities will support awareness and participation in CHS community events:

- We will change a currently dormant organization to a regularly scheduled and active community group that has a vision and mission for supporting students and staff at Churchill High School.
- We will analyze attendance, communication of events and opportunities for volunteerism and participation, out-going student perceptions and willingness to participate in school support activities post high school.
- Communication (G'Lancer, Principal Letter every trimester, Parent Information Night, publicize LPA Meeting Schedule/Agendas, phone calls and personalized invitations to CHS Alumni)
- Increase attendance at Lancer Parent Association meetings.
- Work with LPA to generate vision for alumni funding (collaborate with CHS Site Council) - Communicate via robo email, robo call invitation to community forum
- Identify activities - Choosing specific student and community events to promote and generate support (i.e. 50th Anniversary of Churchill High School)
- Designate roles - Identify key stakeholders and a need to fill key leadership positions (i.e. President, Treasurer, etc.)
- Include staff participation/voice - Personal invitation to staff to attend and participate
- Community and Staff Survey - Conduct survey of staff and community to identify needs and points of interest to best inform our approach and response to specific needs.
- Follow the AVID Leadership model of Plan, Do, Study, Act

Plan:

1. Assemble a team by inviting all to table, state the why, refine purpose and goals.
2. Significance (Why?): A solid alumni base to help short or long term projects. The continuing connection of alumni has many advantages: it may result in positive fiscal growth for programs/facilities. In addition, it helps anchor the school by contributing to the positive image of Churchill, thus attracting students to our program.
3. Objective: Fund Technology at CHS.
4. Find out what transpired in the past –what worked what didn't: address culture.
5. Locate dreams: low hanging fruit that can be little asks and larger big ticket items that will help the school vision

6. Contact other high schools to figure out what has worked well for them. Share take aways and discuss how we can apply their ideas.
7. Talk to district admin about how to receive monies and stipulations around this.
8. Craft activities to honor past alumni and create interest, inclusiveness and awareness.
 - Possible ideas: newsletter, naming rooms after alumni, soliciting donations , scholarships,
 - Develop activities that develop pride within the students we currently have.
 - Events that promote community awareness
 - Map out activities that work with our community

Do:

1. Help develop leadership with students/staff/parents to help shape this
2. Reach out to families to find out how they are willing to support (in kind, cash, grant writing, community based orgs involvement, scholarships)

Study:

1. Meet as a team to decide what worked or didn't.
2. Check deliverables/plan to see if it needs adjustment.
3. Gauge exiting students for their perception and capture their data for continued involvement.

Act:

1. Implement activities
2. Continue to get feedback from team or outside of team to help refine processes

Content/Performance Standards:

ISLLC Standards:

Standard 1: A school administrator is an educational leader who promotes the success of all students by facilitating the development, articulation, implementation, and stewardship of a vision of learning that is shared and supported by the school community.

Standard 4: A school administrator is an educational leader who promotes the success of all students by collaborating with families and community members, responding to diverse community interests and needs, and mobilizing community resources

Rationale For Growth Targets:

Promote the success of all students by facilitating the development, articulation, implementation, and stewardship of a vision of learning that is shared and supported by the school community.

Close the gap between community outreach and school involvement. Address the unfunded technology initiative.

We have identified a relevant need to create and support the level of access to technology which impacts all student learning.

Creating a culture of community participation.

Prepare the school for High School accreditation.

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| D. Review Mission and Vision – <i>The CHS Graduate</i> | All |
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V. Stakeholder Check-In

Parents - Would like to know more about the upcoming LPA meeting. Would like to receive additional information about school functions. The Glancer is helpful and having the parent bulletin/weekly update would be helpful too.

What is the best way to get information out families?

How do you find more information when navigating the CHS website, what should be made available?

Students - PRIDE on the website needs to be updated. Testing day was busy. Would like to have more information about testing and how to prepare for tests? Can't believe Midterms have past!

Staff - Overall, today went well with CCR. Echo what students are saying in that the year is going by fast. The PSAT "bubbling" takes the longest amount of time for the testing experience. Wondering if there is a faster way to do this in the future and/or ahead of time?

Classified – Almost a Full front office staff. Things are going well in front office and career center. Students helpers are doing an excellent job meeting and greeting people.

Administration – Leadership teams are in place. Students are settling into their classes and routine. Starting T2 and T3, all 10th grade students must be fully scheduled. This impacts every sophomore and master schedule.

VI. Old Business

What are you looking forward to this year?

Having more members on Site Team.

Looking forward to having LPA starting up and getting more parents to be involved in school.

What would you like for the team to review and discuss at some point in the year?

Open house: Parent involvement and parent opportunity

I = Information

D = Discussion/Determine

V = Vote